

eliminating racism empowering women

ywca

Central Massachusetts

Position: Assistant Preschool Floating Teacher

Accountability: Lead Teacher

Availability: 8:45 a.m. – 4:45 p.m. Monday – Friday

Hourly Rate: \$11.50 - \$13.50 based on education and experience

Location: Worcester

CORI Required: Yes

General Function:

Assist in managing the ongoing programming in assigned classroom(s) in a professional and confidential manner and in a way which incorporates the developmental/culturally sensitive philosophy of the Center to ensure the highest quality of care, as well as compliance with NAEYC standards, Department of Early Education and Care requirements, QRIS, and health and safety regulations.

Responsibilities:

- Assist in planning, implementing and maintaining a Teaching Strategies Gold and creating an environment where children can learn and grow at their own pace, interact comfortably with adults, and have opportunity to participate in individual and group (small and large) activities as appropriate to program area.
- Supervise children in play and structured activities.
- Maintain a safe and clean environment for children; performing light housekeeping duties as needed.
- Greet Parents daily; communicate information only as requested by supervisor.
- Assist in preparing and maintaining classroom records as requested.
- Attend scheduled staff meetings; maintain Health and Safety, CPR and First Aid certification; complete all required training each year as required by DEEC and QRIS.
- Develop and follow the Annual Individual Professional Development Plan (IPDP).
- Maintain EEC Professional Qualifications (PQ) Registry.
- Cover planning and lunch breaks for staff.
- Maintain student/teacher ratios at all times.
- Perform other duties as requested.

Qualifications:

- Minimum of 18 years of age
 - DEEC qualified preferred
 - Willingness to enroll in an Associate Early Childhood Education (ECE) degree program
 - Ability to work with families and children of diverse cultural backgrounds
 - Ability to relate with co-workers/parents in a cooperative and positive manner
 - Solid computer skills
-

How to apply:

If you are interested in applying for the above position send resume to:

Email: HR@ywcaworcester.org

Fax: Human Resources at 508-754-0496

Mail: YWCA Central Massachusetts
Attn: Director of Human Resources
1 Salem Square
Worcester, MA 01608-2090

The YWCA Central Massachusetts is an Affirmative Action/Equal Opportunity Employer.