

**eliminating racism
empowering women**
ywca

Central Massachusetts

Position: Director of Counseling and Support Services, BWR Program
Accountability: Program Director
Location: Leominster
CORI Required: Yes

About the YWCA Central Massachusetts

For more than 125 years, the YWCA Central Massachusetts has served as a life-long positive force for women and girls, their families and communities. By leveraging the reach, power and passion of our members and supporters, we have created lasting change.

The YWCA Central Massachusetts offers a wide range of programs, including early education & care; domestic violence services; career assistance; healthy lifestyle promotion. Our services strengthen women and girls in the community, helping them to realize their full potential.

General Function:

Management and integration of community based services provided to victims of domestic violence and their children in our domestic violence program. The position requires supervision of staff and coordination with the emergency shelter program.

Responsibilities:

1. Manage all aspects of community based services
2. Operate program in accordance with funding requirements and agency policy
3. Provide clinical supervision to direct service staff
4. Supervise, train and evaluate staff
5. Program development and implementation
6. Coordinate with community agencies to provide integrated services for clients on and off site
7. Participate in community outreach activities
8. Provide training to other agency staff and volunteers as needed
9. Participate in agency management and staff meetings
10. Ensure principals of confidentiality are maintained
11. Ensure that all documents, reports and data are completed in a timely manner
12. Completes other related duties as requested or needed

Qualifications:

- Masters Degree in Counseling, Social Work or a related field preferred
 - Experience in crisis intervention with domestic violence/family violence, or other related crisis issues such as: mental health or alcohol & drugs.
 - Experience in management, supervision, implementation of programs and community collaboration necessary.
 - Experience working with diverse populations of clients and staff.
 - Valid Massachusetts driver's license.
 - Bi-lingual, bi-cultural preferred.
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How to apply:

If you are interested in applying for any of the above positions please complete an Employment Application and send the completed application and resume to:

Email: HR@ywcaworcester.org

Fax: Human Resources at 508-754-0496

Mail: YWCA Central Massachusetts
Attn: Director of Human Resources
1 Salem Square
Worcester, MA 01608-2090

The YWCA Central Massachusetts is an Affirmative Action/Equal Opportunity Employer.