

**eliminating racism  
empowering women**  
**ywca**

**Central Massachusetts**

Position:	Latino Domestic Violence Advocate, Daybreak Program
Accountability:	Program Director
Hours of Work:	35 hours per week
Location:	Worcester
Exempt Status:	Non-exempt
CORI Required:	Yes

---

**About the YWCA Central Massachusetts**

For more than 125 years, the YWCA Central Massachusetts has served as a life-long positive force for women and girls, their families and communities. By leveraging the reach, power and passion of our members and supporters, we have created lasting change.

The YWCA Central Massachusetts offers a wide range of programs, including early education & care; domestic violence services; career assistance; healthy lifestyle promotion. Our services strengthen women and girls in the community, helping them to realize their full potential.

---

**General Function:**

Provides practical assistance to women victims of domestic violence. Helps victims explore their options, make plans to escape from or cope with the past or present abuse in their lives, including assistance with restraining orders and referrals to other, appropriate agencies and organizations with a special emphasis in connecting the Latino population to needed services.

**Responsibilities:**

1. Answers domestic violence Hotline as scheduled in Community-Based Services program.
2. Provides short-term counseling for individual clients.
3. Provides legal advocacy, as needed, by assisting women obtain restraining orders and devising safety plans.
4. Make referrals as appropriate to other services within the Daybreak program or the community.
5. Establishes and maintains client files, including assessments, progress notes and statistical information and completes all other required paperwork.
6. Conducts client screening for placement into any inter-agency programs.
7. Attends regular staff meetings, round tables and in-service training to enhance skills and understanding of domestic violence.
8. Provides outreach services.

9. Other duties as requested.

---

**Qualifications:**

- B.A. preferred, particularly with respect to counseling techniques, group dynamics, human services, and crisis intervention.
  - Bi-lingual: English/Spanish, bi-cultural required.
  - Ability to work with diverse populations required.
  - Valid Massachusetts driver's license and vehicle required.
  - The ability to relate to and establish rapport with victims of domestic violence.
  - Maturity and sound judgment with strong professional boundaries.
  - Ability to work independently and as part of a team.
- 

**How to apply:**

If you are interested in applying for any of the above positions please complete an Employment Application and send the completed application and resume to:

Email: [HR@ywcaworcester.org](mailto:HR@ywcaworcester.org)

Fax: Human Resources at 508-754-0496

Mail: YWCA Central Massachusetts  
Attn: Director of Human Resources  
1 Salem Square  
Worcester, MA 01608-2090

The YWCA Central Massachusetts is an Affirmative Action/Equal Opportunity Employer.