

**eliminating racism
empowering women**
ywca

Central Massachusetts

Position: EncorePlus Support Group Facilitator
Accountability: Director of Health Promotion Services
Hours of Work: Tuesday 12:00pm-1:00pm, plus 1-2 flexible hours
Location: Worcester
CORI Required: Yes

About the YWCA Central Massachusetts

For more than 125 years, the YWCA Central Massachusetts has served as a life-long positive force for women and girls, their families and communities. By leveraging the reach, power and passion of our members and supporters, we have created lasting change.

The YWCA Central Massachusetts offers a wide range of programs, including early education & care; domestic violence services; career assistance; healthy lifestyle promotion. Our services strengthen women and girls in the community, helping them to realize their full potential.

General Function:

Responsible for facilitating ENCOREplus Component II peer support groups for women diagnosed with breast cancer, maintaining appropriate records and conducting group and community presentations.

Responsibilities:

1. Facilitate ENCOREplus Component II peer support groups providing structure and information, encouraging opportunities for peer support, education and empowerment.
2. Provide and monitor basic group guidelines including confidentiality, non-judgmental attitudes, respect for others and the goal of empowerment.
3. Meet with the Director and Fitness Instructor on a regularly scheduled basis to discuss participants' concerns and problems and to ensure effective resolution and follow-through.
4. Work with Director and Fitness Instructor to develop and implement at least three (3) educational presentations each year for the ENCOREplus support group.
5. Maintain client records in a secured on site location.
6. Collect required information and report to Program Coordinator to document results as required.
7. Maintain all required certifications.
8. Conduct presentations in the community on a regularly scheduled basis.
9. Attend ENCOREplus staff meetings and trainings on cancer and other related topics as scheduled.

10. Perform other duties as requested.

Qualifications:

- Demonstrated communication skills.
- Ability to relate to people of diverse attitudes and interest.
- Experience with or knowledge of women's health issues, specifically breast cancer.
- Experience with group facilitation.
- CPR certification required within 6 months of date of hire.
- Degree in Health Education, Human Services, Marketing or other related field or equivalent experience.

How to apply:

If you are interested in applying for any of the above positions please send resume to:

Email: HR@ywcacentralmass.org

Fax: Human Resources at 508-754-0496

Mail: YWCA Central Massachusetts
Attn: Director of Human Resources
1 Salem Square
Worcester, MA 01608-2090

The YWCA Central Massachusetts is an Affirmative Action/Equal Opportunity Employer.